



# Crediton Town Council

Market Street

Crediton

Devon

EX17 2BN

Telephone: 01363 773717

Email: [townclerk@crediton.gov.uk](mailto:townclerk@crediton.gov.uk)

## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 17<sup>th</sup> July 2018**, at the **Council Chamber**, Market Street, Crediton, at **7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**  
**Town Clerk**

10<sup>th</sup> July 2018

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

### AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. To receive a presentation from Ms Vicky Booty, Community Link Officer at the Office of the Police and Crime Commissioner, regarding the Councillor Advocate Scheme.**
- 4. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item, verbal questions should not exceed 3 minutes)*
- 5. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 6. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 7. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 15<sup>th</sup> May 2018, as a correct record.
- 8. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Meetings held on 15<sup>th</sup> May 2018, for information only.

9. **Police Report** - To receive the Police report.
10. **Councillor Co-option – To consider the applications received for the Lawrence Ward councillor vacancy and to co-opt one Councillor to Lawrence Ward.** (Copies of all co-option application forms will be issued with the agenda)
11. **To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:**
- **Town Strategy Committee meeting held on 5<sup>th</sup> June 2018**
  - **Christmas in Crediton Sub-Committee meeting held on 12<sup>th</sup> June 2018**
  - **Council Affairs Committee meeting held on 19<sup>th</sup> June 2018**
  - **Parish Paths Sub-Committee meeting held on 26<sup>th</sup> June 2018**
  - **Town Strategy Committee meeting held on 3<sup>rd</sup> July 2018**
  - **Environment Committee meeting held on 10<sup>th</sup> July 2018**
- (A copy of the minutes will be issued with the agenda or prior to the meeting.)
12. **Mid Devon District Council - Planning Applications** [MDDC Planning Public Access Portal](#)  
Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:
- Reference: 18/00932/FULL  
Proposal: Rebuilding of fire-damaged dwelling  
Location: 2 Buller Square Downeshead Lane Crediton  
Applicant: Ms H Stoyle
- Reference: 18/00933/LBC  
Proposal: Listed Building Consent for rebuilding of fire-damaged dwelling  
Location: 2 Buller Square Downeshead Lane Crediton  
Applicant: Ms H Stoyle
13. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 16<sup>th</sup> May 2018 to 17<sup>th</sup> July 2018 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
14. **To receive a list of outstanding debts owed to Crediton Town Council.** (The documentation relating to this item will be issued prior to the meeting.)
15. **Budget Review - To review the budget for the year to date.** (The budget sheet will be issued prior to the meeting.)
16. **To receive a report from the Council’s internal control checkers, following the monthly random inspection and agree any actions.** (A copy of the report will be issued prior to the meeting.)
17. **To appoint members to the Council Affairs Committee.** (This item has been requested by Cllr John Ross)
18. **To discuss the maintenance of The Town Square and agree a course of action.**
19. **To consider paying Cllr Letch’s travel expenses to attend the Crediton Avranches Partenaires event, being held in Avranches on 15<sup>th</sup> and 16<sup>th</sup> September 2018.** (Further information will be issued with the agenda.)

20. To resolve to grant the Clerk designated authority to make routine payments during the Council's Summer recess.
21. To resolve to grant the Clerk in consultation with Cllrs Letch and Harris designated authority to comment on planning applications during the Council's Summer recess.
22. To consider correspondence from students at Landscore Primary School requesting drinking water fountains in the town. (A copy of the correspondence will be issued with the agenda.)
23. **Councillor Reports** - At the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.
24. **Correspondence and Matters To Note** - To receive Council correspondence and matters to note as detailed below (A list of the correspondence and matters to note will be issued with the agenda.)

## **PART TWO**

45. It is recommended that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.
46. To consider available office space in the town for the Town Council to relocate to and agree a course of action. (Further information relating to this item will be issued with the agenda.)
47. Close